

**MINUTES OF THE REGULAR MEETING OF NOVEMBER 24, 2009
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON**

The first monthly regular meeting for November 24, 2009, of the Commissioners of Public Utility District No. 1 was called to order by Commissioner Corwin on November 24, 2009, at 921 Lakeridge Way SW, Suite 201, Olympia WA 98502, commencing at 5:00 p.m. Commissioners Alan Corwin, Chris Stearns and Paul Pickett were present. Also present were John Weidenfeller, the District's General Manager (GM), and the District's legal Counsel, Don Taylor.

Commissioner Corwin called the Regular Meeting to order at 5:00 p.m.

Approval of Agenda:

Commissioner Pickett moved adoption of the agenda, Commissioner Stearns seconded and all approved.

Public Comment:

Public Hearing:

Consent Calendar:

- Improvement Authorizations
- Approval of Minutes: November 10, 2009

- Prequalification of Contractors – Small Works Roster

- Travel Approvals
- Other –
- Voucher Approval
 - 1) Accounts Payable 11/11/2009, 11/18/2009
 - 2) Payroll 11/20/2009

Commissioner Pickett moved to adopt the Consent Calendar, Commissioner Stearns seconded, all approved.

Staff Presentations:

General Manager's Report: John Weidenfeller, GM

The GM submitted a written report. He also noted that the OM's Report notified the Commissioners that we had terminated the SMA contract with Sunrise Village MHP in Pierce County and this was discussed briefly.

Operations Manager's Report: Kim Gubbe, OM

The OM presented a written report.

Chief Financial Officer's Report: Julie Parker, CFO

The CFO presented a written report. Commissioner Pickett said he was pleased at how the revenues and expenditures were coming in and it appeared that there may be a positive fund balance at the end of the year. The GM concurred.

Commissioner Reports:

Commissioner Pickett

Commissioner Pickett discussed meeting with the Squaxin Island Tribe on November 18, and a TRPC subcommittee meeting he attended on November 23. The GM was asked to develop a table outlining the Pros and Cons of the PUD belonging to TRPC. Commissioner Pickett noted that a year's notice is required to terminate our membership. The GM was also asked to develop a matrix outlining what the County could do for the PUD and what the PUD could do for the County. The work of the subcommittee and relationships were discussed.

Commissioner Stearns

Commissioner Stearns noted that he had attended the Chehalis Basin Partnership and TMDL meetings, and the WPUDA Water committee meeting.

Commissioner Corwin

Commissioner Corwin noted that he and Commissioner Stearns had attended a Washington Water Utilities Council (WWUC) Legislative Briefing on November 12. The WWUC is a subgroup of the Pacific Northwest Section (PNWS) of the American Water Works Association (AWWA) and has about 100 members of public and private water companies. Commissioner Corwin requested that he get copies of WWUC minutes and other document routinely emailed so he could learn more about what the group is doing. The GM will send those to the Commissioners until they ask him to stop. Commissioner Corwin also attended the WPUDA Board Workshop on November 18 and the Board of Directors meeting on November 20. The Commissioners discussed potential WPUDA governance reform and other issues at length. He also mentioned a meeting he had with Rep. Sam Hunt (22nd District) to discuss changes to PUD laws to allow liens on properties for unpaid bills.

Information Discussion of Operations/Policy Issues:

Legal Report:

Mr. Taylor has a letter coming to the GM addressing the State Auditor requirement to report any possible legal issues as part of the 2009 Audit. He has also been working on the contracts for Southbay Elementary School and Tempo Lake Glade.

Action Items:

Resolutions:

Resolution 09-52 Commute Reduction Incentive Program.

Commissioner Pickett noted that his workplace defines using alternative transportation for a commute as being at least half of the normal commute from an employee's home to the workplace, and that is his intent in supporting the program. A minor amendment was made to the Resolution as provided in the agenda packet to refer to a commute trip both to and from the workplace.

Commissioner Pickett moved to adopt Resolution 09-52 Commute Reduction Incentive Program, as amended. Commissioner Stearns seconded, all approved.

Resolution 09-53 Revised Purchase and Sale Agreement, Lathrup Water System

The GM clarified that this resolution just corrects the sale agreement to be the same as the agreement passed by the City of Tumwater Council. Tumwater has suggested they may want more revisions to clarify terms of the sale, and these will be addressed in the future if needed.

Commissioner Pickett moved to adopt Resolution 09-53 Revised Purchase and Sale Agreement, Lathrup Water System. Commissioner Stearns seconded, all approved.

The GM reminded the Board that they had an opportunity to name the two wells being drilled at Tanglewilde. The Board requested that one well be named "the Don Taylor Well" in honor of the counsel to the PUD for his decades of service. The Board instructed the GM to offer the second name to the Tanglewilde Parks Board.

Executive Session:

Commissioner Corwin opened an Executive Session at 6:35 p.m., with an estimated time of 20 minutes, to discuss potential litigation and real estate acquisitions (RCW 42.31.110). The Board closed the Executive Session at 6:47 p.m. and returned to the Regular meeting.

Summary of Assignments:

1. The GM will develop a table outlining the Pros and Cons of the PUD belonging to TRPC.
2. The GM will develop a matrix outlining what the County could do for the PUD and what the PUD could do for the County.
3. The GM will provide the Commissioners WWUC information in the future.

Adjournment:

There being no further business, at 6:50 p.m., Commissioner Pickett moved to adjourn the meeting and Commissioner Stearns seconded, all approved.

President

Attest: _____
Secretary