

**MINUTES OF THE REGULAR MEETING OF JANUARY 12, 2010  
OF  
PUBLIC UTILITY DISTRICT NO. 1  
OF  
THURSTON COUNTY, WASHINGTON**

The first regular meeting for January 2010, of the Commissioners of Public Utility District No. 1 was called to order on Tuesday January 12, 2009, at Lydia Hawk Elementary School, 7600 5<sup>th</sup> St, Lacey, WA 98503, commencing at 5:07 p.m. Commissioners Paul Pickett and Chris Stearns were present. Also present were John Weidenfeller the District's General Manager (GM), Julie Parker, the District's Chief Financial Officer (CFO), Kim Gubbe, the District's Operations Manager, Don Taylor, the District's Attorney. Two members of the Lacey City Council were also present, the newly elected Councilmembers Andy Ryder and Cynthia Pratt.

Commissioner Stearns called the general meeting to order at 5:00 p.m.

**Approval of agenda:**

**Commissioner Pickett moved the adoption of the agenda for the January 12, 2010 general meeting; Commissioner Stearns seconded and all approved**

**Consent Calendar:**

Improvement Authorizations - None

Prequalification of Contractors – Small Works Roster

Town and Country Post frame Buildings

Pivetta Brothers Construction, Inc.

Travel Approvals – None

Minutes of the December 22, 2009

Resolution 10-01 Employee Job Classifications and Salary Ranges

Resolution 10-04 200<sup>th</sup> Water System Improvements

Other –Voucher Approval

1) Accounts Payable 12/23/2009, 12/30/2009, 1/6/2010

2) Payroll 1/5/2010

**Commissioner Pickett moved to adopt the consent calendar, Commissioner Stearns Seconded, all approved.**

**Public Comment**

The Board received comment from Lacey City Council member, Andy Ryder. He is seeking cooperation with all of the districts in Thurston County. Commissioner Pickett asked the GM to draft a summary of issues we have in common with Lacey. He also noted a successful experience working out an agreement for the Winco property between the PUD, Lacey and Olympia. The PUD is also currently working on an agreement with Lacey to provide water to our Covington system. Mr. Ryder requested we send agendas to Scott Egger, Lacey Public Works Director so they are able to stay current with our issues and send representatives to our meetings as necessary.

## **Presentations**

### **General Manager's Report – John Weidenfeller, General Manager**

The GM provided a written report. He is meeting with the Tempo Lake HOA President and attorney on Thursday. He also reported that Pederson Place has asked the PUD for an offer to purchase. Fire flow testing at Terry Lane and Crescent Park are scheduled for this week; this should conclude testing of the improvements. The CFO anticipates having all of the costs in and the surcharge established within approximately 4 weeks.

### **Operations Manager's Report – Kim Gubbe, Operations Manager**

In addition to presenting a written report, the OM added that we had a bad sample at Nisqually Highlands; she is researching the cause of the problem and awaiting repeat samples. Her staff is actively looking for a leak at Tanglewilde. The repeat samples for the Washington Land Yacht Harbor system came back good; she met with them today and is working towards finding a solution. Regarding a recent problem with the Jenni system the GM commented that a lot of effort has gone into working through solving problems we have in some of our systems. In this case, Jenni was running out of water - consumption has risen causing the flows to go down. When the recent complaint arose, a contractor was engaged that day to install a storage tank which tripled their water storage capability. Ms. Gubbe noted a permanent solution will need to be found – one thought is to combine 2 Group B Systems (Jenni and Woods) systems with an A system (Lew's 81<sup>st</sup>) however, this is dependent upon new legislation to allow State approval.

### **Chief Financial Officer's Report – Julie Parker, Chief Financial Officer**

No financial report. Ms. Parker informed the Board that Cedarwood cannot afford their loan funding so she is working on a CDBG Grant to help with the affordability of their system replacement. Thurston County has selected Cedarwood as their applicant for the year. The estimated cost of the improvement is \$700,000 with approximately \$450,000 coming from the grant.

## **Commission Reports**

### **Commissioner Corwin's Report**

Not present – Excused from Meeting

### **Commissioner Pickett's Report**

Commissioner Pickett contacted the County Commissioners and has conversations set up with Karen Valenzuela and Sandra Romero. Prior to these meetings he asked that our document about what the PUD and County can do for each other be reviewed so that he can have that available to talk from. He also attended the TRPC meeting and heard an interesting discussion about population growth and employment forecasts. There was a lively debate about water and population growth: will water supplies continue to keep up with growth, or will they start to limit growth? He explained that we have been involved with TRPC based on an assumption that they are interested in water. The challenge has been that the tribes and the County are both sensitive about what can be discussed; it was agreed on an approach to educate each other. Time will be set aside at each TRPC meeting for one jurisdiction to talk about the water issues they are

dealing with; this will begin in February. He plans to attend the Nisqually WRIA on January 13<sup>th</sup>.

### **Commissioner Stearn's Report**

Commissioner Stearns attended the Deschutes TMDL meeting; there were two presentations, one from the conservation district and the other from the County. The County presentation primarily concerned forestry. Department of Ecology staff also attended and spoke about water quality issues. He also attended the TRPC meeting.

### **Legal Report: Don Taylor, PUD Attorney**

Mr. Taylor reported that he prepared all of the documents he was asked to prepare. He spoke with the GM about a communication concerning taxation authority that came to us from Seattle; we will not respond to it immediately. The GM will contact other PUD's to inquire if they have received similar communications and if they collect taxes.

### **Resolutions:**

#### **Resolution 10-02 Board Position Assignments**

**Commissioner Pickett moved to adopt Resolution 10-02, 2010 Board Position Assignments, Commissioner Stearns seconded and all approved.** Commissioner Pickett noted that the new Board positions will begin at the closing of the meeting, and Mr. Taylor confirmed that that was the standard practice.

#### **Resolution 10-03 2010 Organizational Assignments**

Commissioner Pickett asked that he be assigned as an alternate to attend Nisqually WRIA. The Deschutes TMDL was added with Commissioner Stearns as the primary attendant and Commissioner Pickett as alternate.

**Commissioner Pickett moved to adopt Resolution 10-03 2010 Organizational Assignments as amended, Commissioner Stearns seconded and all approved.**

### **Action Items:**

### **Executive Session:**

**None**

### **Assignments**

1. GM will update the Matrix of Things County can Do for PUD and Things the PUD can do for the County.
2. GM will follow-up with the Lacey City Manager, Greg Cuoio, and Public Works Director, Scott Egger, so that they will receive PUD agenda's at the request of Councilmember Ryder.
3. GM will send a copy of our GIS map to Councilmembers Ryder and Pratt.

4. GM will contact other PUD's that collect taxes to inquire if they have received similar communications.

**Commissioner Pickett moved to recess to the Public Meeting at 6:08 p.m. and to adjourn at the end of the Public Meeting. Commissioner Stearns seconded and all approved. The Public Meeting ended at about 8:00 pm.**

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary